



JOB DESCRIPTION

Job Title	Logistic Associate (12-Months Contract)		
Location	Gyproc, Port Klang	Function/ Department	Sales
Reporting To (Job Title)	Assistant Customer Service Manager		
JOB PURPOSE			
To operate the forklift in a safe and efficient manner.			
JOB DESCRIPTION			
<ul style="list-style-type: none"> Responsible for all daily tasks of receipt / delivery of goods. To identify and report on warehouse damages and shortages. To ensure the forklift is clean and performs basic maintenance as necessary. To follow all safety guidelines and procedures to prevent accidents or injuries. To comply with company policies and guidelines. 			

REQUIREMENTS	
Qualifications required to fulfil the role	<ul style="list-style-type: none"> Candidate must possess at least SPM and above. Able to read and write in Bahasa Melayu and English.
Specific work experience required to fulfil the role	<ul style="list-style-type: none"> Ability to read and understand packaging, shipping documents, and safety guidelines At least 1-2 Years of working experience in the related field is required for this position. Required Skill(s): Able to operate a forklift and have a forklift license. Able to work in hot and dusty environment. Able to work in shift.

Please submit your application to my.careers@saint-gobain.com